

Tuddenham St Martin parish council



Minutes of the Tuddenham St Martin parish council meeting, held on 2nd July 2024 commencing at 7:30pm at the village hall, Chaired by Mr W Pipe.

Present: Mr Jim Bird, Mr H Brightwell, Cllr Colin Hedgley, Mrs K Lindsay, Mr D Lugo and Mr W Pipe.

- 1. Chairman's welcome and apologies:** Mr Pipe welcomed everyone, apologies from Mrs P Procter and CC Elaine Bryce received and approved.
- 2. To receive declaration of interest:** Mr Pipe re item 7.
- 3. Public participation:** No member of public present.
- 4. Minutes** of the parish council meeting on 7th May 2024, were approved.
- 5. Matters arising from the previous meeting:**
 - **Village hall amplification:** Councillors reviewed two options proposed by the village hall committee, the matter was undecided and deferred to the next meeting (3rd September 2024).
 - **Management of parish council land:** In the previous meeting, it was decided that Pauline Procter would reach out to Julia Symons, the owner of The Old Stores, to propose allowing a few cars to park in The Old Stores' car park; providing access to parish council land at the back to help reduce street parking issues. Following Mrs Procter's visit, it was determined that Julia Symons was unwilling to cooperate and furthermore, she claimed that a portion of the parish council land should be a part of her property. Councillors instructed the clerk to provide the land registry documents concerning the ownership of the Old Stores' car park, in order to discuss possible course of action to deal with the issue.
 - **The Asset register:** Review of the asset register was deferred to the next meeting. Jim Bird and David Lugo agreed to conduct the review of the asset register and report back to the council at the next meeting.

Tuddenham St Martin parish council



6. Highways issues:

- a. The report on 'highways matters' emailed to councillors prior to the meeting, was noted. The parish council made a 25% contribution to Suffolk County Council after the 7th May 2024 meeting (for the improvements of village roads). To date, no actions have been observed. It was unanimously decided by the councillors that the clerk formally follow-up the matter by writing to Highways to express concerns over the lack of progress despite Suffolk County Council having received the payment towards the proposed works.
- b. Councillors have agreed for a letter to be written to CC Elaine Bryce, requesting her assistance in advocating for the implementation of 30mph speed limit on Clopton Road.

❖ *Reference to item 2, Mr W Pipe left the meeting at 21:15, councillors nominated Mr Brightwell to chair the meeting:*

- 7. Update on planning application for proposed residential development for 25 new dwellings in Keightley Way (DC/22/3748/FULL): The councillors discussed the Highway reports regarding the proposed development, and stressed some concerns over the impact of the proposed plan on the village, mainly some safety and transport issues. It was unanimously decided that the clerk draft a letter to address these concerns and send to Highways once approved by the councillors.

8. Finance:

a. Payments made since the last meeting:

- Information Commissioner's Office, for data protection renewal £40.00
- Suffolk County Council, for warning signs and road markings £335.61
- Clerk's payslip £432.36
- Clerk's training £76.80
- Birketts solicitors £120
- Laptop bag (for the parish laptop) £35.99
- Heelis and Lodge (audit) £170
- Mrs Frost's salary (former clerk) £391
- SALC subscription £211.50

b. Financial standing orders: deferred to the next meeting.

Tuddenham St Martin parish council



9. Items for next agenda:

- Village hall amplification
- Management of parish council land
- The asset register
- To consider a separate phone number for the clerk

10. During the parish council meeting on 2nd July, Cllr Colin Hedgley informed the council that he is scheduled to swap areas with Cllr Dan Clery for the duration of one year. However, he noted that this arrangement is subject to a vote by Tuddenham parish councillors, Following the discussion, all councillors unanimously voted in favour of Mr Hedgley staying.

11. Date of next meeting: Tuesday 3rd September 2024 at 7:30 pm.

❖ The meeting closed at 10.30 pm.

Tilly Rampley

Parish Clerk - Tuddenham St Martin

3rd September 2024