

# Tuddenham St Martin Parish Council



Minutes of Tuddenham St Martin Parish Council meeting, held on 1<sup>st</sup> July 2025 commencing at 7:30 pm at the village hall, chaired by Mr W Pipe.

1. **Present:** Messrs. Pipe, Bird, Lugo and Beckett, Mses. Procter and Lindsay.  
**Apology** accepted from Mr Brightwell. Cllrs Bryce (left the meeting at 20:15) and Cllr Hedgley,
2. **Declaration of interest:** Mr Beckett (item 10, DC/25/1723/FUL), Mrs Lindsay (item 10, DC 25/0204/FUL).
3. **Public participation:** A member of the public raised concerns regarding E. coli levels in the river and suggested that the Parish Council informs the general public by means of signage, as it may pose a health hazard to dogs and children, particularly with the school holidays approaching. It was agreed that the Clerk would contact the Deben Climate Centre to request advice on possible signage and/or further information.
4. **Minutes of the meeting held on 6<sup>th</sup> May 2025 approved and signed.**
5. **Report(s) of the County Council and District Council representative(s):**

Available at <https://tuddenhamstmartin-pc.gov.uk/assets/News/District-Cllrs-Report-July-2025.pdf> and <https://tuddenhamstmartin-pc.gov.uk/assets/News/County-Cllrs-report-June-2025.pdf>

## 6. Matters arising:

- i. **Management of the Parish Council land (The Old Stores):** A letter which had been prepared prior to the meeting, regarding the management of the Parish Council/ The Old Stores was approved by councillors, and it was agreed that the Clerk would post it to Mrs Symons (using Special Service delivery).
- ii. **Playground updates:** Cllr Bird has successfully repaired the see-saw. The fort needs to be replaced; it was noted that a quote should be obtained and a budget approved at the next meeting.

- iii. **Opportunity to discuss any other matters arising from the minutes, which are not covered in the agenda:** NA

**7. Clerk's report, including financial matters, correspondence and items not covered in the agenda:**

- **Internal audit:** The clerk has contacted Heelis & Lodge, who have previously undertaken the Parish Council's internal audit. The Clerk requested and received the Council's approval to proceed with the procedure. It was agreed that Cllr Lindsay would carry out the 'bank reconciliation', which is one of the requirements of the internal audit procedure.
- **Financial matters:**
  - Payments made since the last meeting:
  - £330 on 14/05/2025, donation to Tuddenham St Martin PCC
  - £500 on 14/05/2025, donation to Tuddenham St Martin village hall
  - £50 on 14/05/2025, Air donation to Anglian Air Ambulance.
  - £79.86 on 23/06/2025, Playground repairs (reimbursement to Cllr Bird)

Community account balance (on 24<sup>th</sup> June 2025): £979.41

Business premium account balance (on 24<sup>th</sup> June 2025): £25,168.74

- Cover arrangements agreed and planned for Clerk's annual leave from 4<sup>th</sup> to 11<sup>th</sup> August 2025.

**8. Highway matters:**

- An additional post for the solar ANPR camera may be required, as the current post is affected by certain weather conditions. It was also noted that the free post installation scheme is no longer available; therefore, the PC will need to consider how to improve or supplement the existing post.
- It was agreed that Highways Department should be contacted regarding the cleaning of gutters around the village, as many are frequently blocked.

**9. Community policing: NA**

**10. Planning matters,** including any updates on Westerfield quarry, Manor Farm, DC/25/1723/FUL (Erection of two-storey dwelling existing bungalow and structures to be demolished), and any updates on Keightley Way development:

- A possible additional contribution towards the Westerfield Quarry campaign, specifically to help cover the costs of legal advice or action, was discussed. It was agreed that this would be included on the agenda for the next meeting for formal consideration and approval.
- Councillors supported both planning applications DC/25/1723/FUL and DC/25/0204/FUL, noting that they would bring improvement to the area.

- In light of the approval of the Keightley Way development project, it was agreed that a possible formation of a liaison group should be explored, to support the village and help manage how matters will be governed once the work begins. It was also noted that the Parish Council should have been formally informed of the Planning Inspectorate's decision and received an official notification of the outcome.

**11. Items to include for the next meeting:**

- Possible additional donation towards the Westerfield Quarry campaign.
- Updates regarding Keightley Way development.

**12. Date of the next meeting:** 2<sup>nd</sup> September 2025 at 7:30.

Meeting ended at 9:07 pm

Tilly Rampley – Parish Clerk

16<sup>th</sup> July 2025