

Tuddenham St Martin Parish Council

Minutes of the Parish Council meeting held on Tuesday 7th July 2026 at
7:30pm in the village Hall

Present: Cllr Bill Pipe. Cllr Harry Brightwell, Cllr Jim Bird, Cllr Kate Lindsay, Cllr Pauline Proctar, Cllr Hayden Beckett, Cllr Harry Brightwell and 1 member of the public.

1. Chairmans welcome and apologies of absence
Apologies were sent from District Councillor Colin Hedgley and County Councillor Elaine Bryce.
2. To receive declarations of interest
None.
3. To approve minutes of the meeting held on [16th June 2026](#)
The minutes were approved by the Parish Councillors.
4. Matters arising from the minutes which are not covered in the agenda
None.
5. Comments from members of the public on matters on the agenda
 - a) A member of the public informed the Parish Council that a written report from the Traffic Survey results has been received, which shows 197 trips per day passing through Keightley Way.
There has been a 47% traffic increase during the pre-planning in Keightley Way, which could increase to 226 trips per day during the proposed works beginning.
 - b) A request has been made to contact Suffolk Highways regarding the speed limit on Main Road and Westerfield Lane. A suggestion of using the £100k fund from Bennett Homes, to implement a 30mph speed limit, and create footpaths in respect of the Keightley Way development were made.
ACTION – Clerk to contact Suffolk Highways in regard to the £100k funding from Bennett Homes, requesting their current plans and inviting them to attend the next PC meeting to present them to the Councillors.
The Parish Council would also like to propose their plans to Suffolk Highways.
 - c) It was noted by the member of the public that the Sunny Farm planning application failed to mention an exit route in the plans. They have contacted the planning officer for a reviewal.

- d) The water testing in the River Fynn from Tuddenham to Playford continues and the recent results still show very high readings of Nitrogen sulphate and E-coli.

6. Reports from the County and District Councillors

[District Cllr Colin Hedgley's Report](#)

Cllr Colin Hedgley's report was distributed to the Parish Councillors prior to the meeting.

The Parish Councillors shared their disappointment in the lack of the County Councillors report, particularly in regards to the change in parliament and would appreciate an update of how things will evolve.

Foxhall Waste Tip: A complaint was raised by Cllr Jim Bird with Suffolk County Council due to his recent experience at the Foxhall waste and Recycling Centre; due to a number of items unable to be disposed of, with no alternative solution offered. The Parish Councillors were in agreement that this could encourage fly tipping and advised Cllr Jim Bird to discuss this further with County Cllr Elaine Bryce.

7. Planning, including any updates on outstanding applications

a) Manor Farm DC/26/1012/FUL – Awaiting decision

b) Larks Hill DC/26/1106/FUL - Awaiting decision.

Suffolk Highways have been assessing the volume and speed of traffic along Clopton Road.

ACTION – Cllr Pauline Proctar will follow up the Highways assessment, to receive the data.

c) Sunny Farm DC/26/1517/P3Q, DC/26/1518/P3Q, DC/26/1519/P3Q, DC/26/1520/P3Q, DC/26/1521/P3Q - Awaiting decision.

It was made aware to the Parish Councillors that the expiry date has been extended, which raises concerns as to why this has been done.

8. Playground repairs/maintenance

The repairs in the playground are ongoing; due to the heat the work has been unable to be completed.

The bin in the recreational ground may need to be replaced in the future as it is beginning to rot and show signs of disrepair.

9. Highway matters

- The Granaries: The road and footpath adjacent to The Granaries on Grundisburgh Road has ongoing flooding. The drain is blocked and there is water overflowing onto the pathway. This has been reported several times on the Highways reporting portal. It was initially resolved; however, this is no longer working and continues to be very wet and muddy on the road and pathway. A resident reported they slipped when walking along the footpath. This has been ongoing since 2022, when it was initially reported to Highways.

Tuddenham Parish Council clerk and Cllr Kate Lindsay have reported the issue online and the response received stated that a site visit had been carried out and it would need to be passed to a specialist drainage team.

The specialist drainage team will assess it further and decide if it can be included in the future works Programme. Unfortunately, as there are more drainage and flooding related matters than they have budget for, they are not able to provide a timeline for when this problem will be resolved.

It was noted by the Parish Council that no road sweeps or drain cleaning has been conducted in the village.

ACTION – Councillor Kate Lindsay agreed to contact County Councillor Elaine Bryce regarding safety issues at The Granaries and will mention 3 other drains through the village which flood regularly.

The PC clerk will contact Josh White at Suffolk Highways regarding the lack of regular maintenance of the road sweeping and drains.

- Footpath 15a closure: Cllr Jim Bird has been in contact with the Right of Way Officer at Suffolk County Council regarding the closure of footpath 15a at point 9, which is where the pathway crosses the railway line. Suffolk County Council responded stating there is damage to the steps and it is unsafe for use.

Network Rail have accessed the site to quote for the repair works and the pathway is due to be closed for 6 months to carryout repairs.

ACTION – Councillor Hayden Beckett agreed to pass on this information to County Councillor Elaine Bryce.

The clerk will email Debbie Adams at Suffolk County Council Highways department requesting them to meet quicker deadlines

10. Clerks report – including financial matters

i) Internal audit has been submitted to Heelis & Lodge and we are awaiting an outcome

ii) Finances:

An invoice of £52.00 for the Information Commissioners Office was approved by the PC.

Bank Balances as of 7th July 2026

Community Account £459.66

Business Account £25,515.24

Payments since 5th May 2026:

12/05/2026	CAS	£	54.50
12/05/2026	SALC	£	223.63
21/05/2026	SCC	£	127.85
26/05/2026	James G Bird	£	209.70
29/05/2026	S Charalambous	£	481.26

16/06/2026	HMRC PAYE	£ 140.28
		<u>£ 1,237.22</u>

11. To review the following policies

- [Standing Orders](#)
- [Financial Regulations](#)

Amendments were suggested for the Standing Orders and Financial Regulations.

ACTION – Clerk to amend the policies and send them out to be reviewed prior to the next meeting.

- [Internal Control Statement](#)

This was approved by the Parish Councillors.

12. Matters to be raised at the next Parish Council meeting

- Review of Standing Orders and Financial Regulations
- To discuss proposals for the use of the £100k from Bennett Homes

The meeting closed at 9:18pm

Date of forthcoming meetings: Tuesday 1st September, Tuesday 3rd November 2026. All at 7:30pm in the village hall.

Sophia Charalambous
Clerk & RFO
Tuddenham St Martin Parish Council