

Tuddenham St Martin Parish Council

Minutes of Tuddenham St Martin Parish Council meeting, held on 30 September 2025 commencing at 7:30 pm at the village hall, chaired by Mr W Pipe.

Present: Messrs. Pipe, Bird, Lugo, Brightwell and Beckett, Ms. Lindsay. Cllr Hedgley

1. Chairman's welcome and apologies for absence.

Apologies received from Ms Procter

2. Declarations of interest (Declarations can be made at any time during the meeting when a relevant matter arises).

None received.

3. Public Forum – For a short interval, residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman.

None received.

4. Approval of minutes from the meeting on 2nd September 2025.

Approved.

5. Matters arising not covered by agenda items.

Action from 2 September meeting - PC to letter drop the village, reminding them to park considerately. Letters have been sent to High Street and The Street - the properties impacted by the parking issues. COMPLETE.

Action from 2 September meeting – PC will letter drop the village encouraging residents to comment on the quarry development. COMPLETE

To note. Tree cutting. Messrs. Pipe, Bird and Lugo have removed the protruding branch onto Highway going out of the village. PC thanked them for their services.

6. Appointment of Parish Clerk and Responsible Finance Officer.

Mr Pipe and Ms Lindsay interviewed Sophia Charalambous for the Parish Clerk, and Responsible Officer role. It was proposed by Mr Pipe, seconded by Ms Lindsay that the PC offer Sophia the role. This was approved unanimously.

7. Parish land behind The Old Stores.

Draft response circulated to Parish Cllrs for comment.

Draft response approved. To be sent by Parish Clerk.

ACTION – Parish Clerk to send the response letter.

8. Approval of payments since last meeting.

Payments made since 1st July 2025 for approval:



•	11/07/2025	M. G. Rampley	Salary	£ 540.37
•	11/07/2025	SALC	Membership sub.	£ 219.85
•	15/07/2025	M. G. Rampley	Postage	£ 8.15
•	15/07/2025	Information Commissioner		£ 52.00
•	01/09/2025	M. G. Rampley	Salary	£ 559.08
•	18/09/2025	Heelis and Lodge	Internal audit	£ 130.00
•	24/09/2025	Clear Insurance	Insurance renewal	£ 503.46

Approved

Payments due.

•	Playsafety Ltd	Annual playground inspection	£134.40
•	Tuddenham Village Hall	Hire of hall Oct 24 to Sept 25	£ 275.00
•	Suffolk Advertising	Parish Clerk advertisement	£ 75.00
•	M. G. Rampley	Salary	£ 224.46
•	SALC	Payroll service (inv 30436)	£ 27.00

Approved

9. Keightley Way development, report of sub committee.

Ms Lindsay updated the PC on the subcommittee meeting with Bennett Homes. The main points discussed were – Access to Keightley Way, Noise, Parking on Keightley Way, HGV arriving on site before 8am, Runoff, Dust.

ACTION – PC to write formally to Poplar Farm to see if they could come to an agreement with Bennetts re. vehicles accessing the site via Poplar Farm rather than via Keightley Way.

ACTION – Outstanding issue regarding access to playground. To be kept on the PC radar.

10. Items for next agenda.

Actions from ROSPA report for playground.

Usual items.

11. Date of next meeting: 2nd December 2025.


28th October 2025